

BALTIMORE WORKFORCE INVESTMENT BOARD
MAYOR'S OFFICE OF EMPLOYMENT DEVELOPMENT
OCCUPATIONAL SKILLS TRAINING RFP
QUESTIONS AND ANSWERS

Will the bidder of an organization or consortia be able to register ex-off at the ReC if they are not already registered?

The intent of this proposal is to create training opportunities for the registered ex-offenders at the ReC at the Northwest Career Center. A respondent may consider/identify non-registered ex-offenders for training, but they must register at the ReC before services begin.

Will the successful organization get a principle contact person from the ReC center to work with?

There will a contact for administrative functions and one for programmatic functions within the agency. The principle contact for programmatic functions within the ReC center will be Roslyn Speed, who is the ReC Operations Program Manager.

At what point in the program will the offeror have to provide for the “potential of achieving family sustainable wages”?

The starting hourly wage is expected to be \$9.00, which is slightly below Baltimore City.

Are the ReC case managers the source of referrals for this project?

All of the customers who are targeted for training need to register at the ReC and be assigned to a Career Development Facilitator (case manager). The ReC will complete an assessment based on the criteria set by the trainer. The training provider will have the opportunity to make final selections based on qualifications, interests, skill set, etc.

Will the successful organization get a copy of the initial Individual Employment Plan (IEP) as part of the referral packet?

Yes, short and long term plan, training, and skills enhancements will be available.

Is it up to the offeror to say whether an internship would be paid or unpaid?

The offeror would have to make the case that unpaid is reasonable. But again we are looking for an outcome of employment. Decisions will be based on the model described in the RFP.

Will MOED give us earnings information that they get or will we need to get earnings information on our own?

As part of the requirement for follow-up services, offerors are responsible for securing earnings data. However, MOED is willing to share any relevant earnings data that it obtains.

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Would the offeror use ETO and would there be availability to customize ETO.

The ReC already uses a customized ETO product. The offeror that is selected will be trained on that particular product.

Can the monthly financial and narrative progress reports be submitted electronically or must they be submitted via hardcopy?

We are requesting original hard copies "signed" by the appropriate party as well as electronic copies.

How much money will be awarded and is there a "maximum" per award?

The amount of each award will be based on the project model and availability of funds – approximately \$200,000 for a minimum of 2 vendors.

How long is the contract period?

One year

How much money is MOED making available for this initiative? How many contracts will be awarded?

See above response

What is the maximum amount a bidder can request? Is there a ceiling on all requests?

See above response

Is MOED's Two Year Plan available on your webpage?

Yes at www.oedworks.com

Will the Minutes from the pre-bidder's conference be released to the public? If so, I would like to be placed on the mailing list or if it is more convenient, the document can be sent to this email address.

There will be no minutes from the bidder's conference as; all information shared was taken directly from the RFP. All responses from the questions will be posted on the website and on the date as specified in the RFP.

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Is it mandatory to have a site in the north and/or west regions of the city if the bidder is located on multiple bus routes and is accessible from all points of the city?

No, but training must take place in Baltimore City and be accessible by public transportation.

Very often people move from one job to another because of an increase in salary. However, most times there is a period of time between the end of one job and the beginning of another. What would be a reasonable amount of time to transition from one job to another without it affecting the 6 consecutive month employment period?

No more than 10 working days. No more than two different employers in a 6 month period.

After the contract year has expired, how long must the service provider provide follow-up services? Will funding be made available to monitor retention and provide post-program services?

No follow-up services are required of the vendor after the contract period ends.

How many people is MOED expecting the service provider to train and place in jobs during the term of the contract?

This will be negotiated based on funding levels.

Can the service provider have more than one training program?

Yes.

We realize that MOED will be referring clients to our program. However, everyone may not have the preliminary qualifications (i.e., basic reading skills, math skills, etc.) needed to successfully complete certain training programs. Will the service provider have a "right to refuse" a client if he or she doesn't meet basic qualifications?

MOED will only refer those who meet program criteria.